



**State of Vermont
Public Service Board**

MEMORANDUM

To: EEU E-mail Service List

From: Ann Bishop and Ed McNamara, Board staff

Re: Next Steps for EEU Structure Working Group

Date: February 4, 2008

On January 28, 2008, Public Service Board ("Board") staff held the eleventh meeting of the Energy Efficiency Utility ("EEU") Structure Working Group. At that meeting attendees agreed to the following next steps:

- The Department of Public Service ("DPS") expects to receive the Secretary of Administration's opinion regarding whether he perceives any barriers to changing the current contract model to an appointment model by **February 1, 2008**. The DPS will provide the EEU Structure Working Group e-mail service list with information about the Secretary of Administration's opinion when it is available.
- By **February 10, 2008**, the Vermont Energy Investment Corporation will circulate additional information regarding the potential for, and previous experience with, combined heat and power projects in Vermont.
- From 1:30 to 4:30 p.m. on **February 11, 2008**, the EEU Structure Working Group will meet in the Board's Hearing Room, Third Floor, Chittenden Bank Building, 112 State Street, Montpelier, VT. At this meeting the Working Group will begin to address elements of the revised Draft Recommendation for a Revised Energy Efficiency Utility Structure that have not yet been fully explored. Specific topics to be addressed are: combined heat and power; distributed utility planning demand-side management (see the October 11, 2008, document prepared by Central Vermont Public Service Corporation), demand response, and applied research and development.
- From 9:30 to 12:00 p.m. on **March 7, 2008**, the EEU Structure Working Group will meet in the Board's Hearing Room, Third Floor, Chittenden Bank Building, 112 State Street, Montpelier, VT. At this meeting the Working Group will continue to address

participants' areas of concern with elements of the revised Draft Recommendation for a Revised Energy Efficiency Utility Structure that have not yet been fully explored. Specific topics will include the EEU's role in long-term resource planning. Other topics will be identified at the February 11 workshop.